

**Trillium Health Partners
Board of Directors Special Meeting Minutes
Thursday, June 29, 2023**

VIA VIDEOCONFERENCE

In Attendance:

Elected Directors	Ms. Christine Magee (Chair); Mr. David Allgood; Mr. Adam Burke; Mr. Mark Cummings; Ms. Michele Darling; Mr. Kevin Johnson; Ms. Jennifer Lee; Ms. Joan Mohammed; and Mr. Carmine Nigro
Ex-Officio Directors	Ms. Karli Farrow; Dr. Joan Murphy; Ms. Terri Irwin; Dr. Milan Barboza; Dr. Indraneel Ghosh; and Mr. Paul Sabourin
Senior Management	Mr. Scott Jarrett; Dr. Amir Ginzburg; Ms. Nicole Vaz; and Ms. Caroline Riseboro
Guests	Mr. Matthew Kenney; Mr. David Longley; Ms. Alicia Lozon; and Mr. Ron Sapsford
Regrets	Mr. Howard Eng; Dr. Mohamed Lachemi; Mr. Michael Latimer; Dr. Dante Morra; Mr. Manjit Singh; Mr. Gregory Smith; Ms. Melanie Steiner; and Dr. Trevor Young
Resource	Ms. Paula Di Turi

1.0 Call to Order

The Chair called the Board of Directors (Board) special meeting to order at 10:00AM. The Chair confirmed quorum.

1.1 Approval of Agenda

The Chair reviewed the agenda with the Board members. No revisions were made.

MOVED by Mr. Burke and seconded by Ms. Mohammed that, the Agenda for the June 29, 2023 Board's special meeting, be approved.

CARRIED

1.2 Declaration of Conflict of Interest

The Chair reminded the Board that conflicts are to be declared as the agenda item arises.

2.0 Consent Agenda

The Chair presented the Consent Agenda for discussion and approval.

MOVED by Mr. Allgood and seconded by Mr. Nigro that, the Consent Agenda for the June 29, 2023 Board's special meeting, be approved.

CARRIED

3.0 Key Updates

3.1 Trillium HealthWorks Hospital Redevelopment: Budget Review and Alignment Process

Mr. Longley and Mr. Kenney joined the meeting.

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Mr. Longley provided an overview on the budget review and alignment process for the Trillium HealthWorks redevelopment projects, and the costing and schedule summary for both the M-site and Q-site Projects. He described the process initiated with THP, Infrastructure Ontario and Ellis Don earlier in June 2023 to identify opportunities to align budget with affordability targets which was informally shared by MOH. Mr. Jarrett, Mr. Longley and Mr. Kenney supported questions from the Board regarding the key processes initiated for each of these Projects, including key risks for the Board's awareness as presented.

Mr. Longley and Mr. Kenney left the meeting.

3.2 Ministry of Health's Inspector's Report Recommendation Update

Mr. Sapsford and Ms. Lozon joined the meeting.

- Implementation Work Plan

Dr. Ginzburg provided highlights of the external review work plan to address the Ministry of Health's Report regarding complaints received on behalf of a group of anonymous physicians concerning the management and human resources practices at THP. He described the Report's recommendations, THP's immediate priorities and actions completed to-date. He advised that work was already underway to address the recommendation before the kick off of the MOH process, which Dr. Jeffery Turnbull, MOH's appointed investigator, recognized were underway and added further recommendations to support THP's continued improvement process. The Board had a fulsome discussion and supported the presented external review work plan.

- Independent Facilitator Update

Mr. Sapsford presented his observations on progress completed to date. He provided an overview of the interviews he completed with THP leadership, including medical leadership. He described the progress on the implementation of the Ministry of Health's Report recommendations to date; and provided further recommendations for the Board's consideration. He advised the Board that he is impressed with the diligence in which THP pursued the recommendations, including THP's transparency in sharing progress updates through organization-wide communications and engagement with the Professional Staff Association ("PSA"). The PSA executives, Dr. Barboza and Dr. Ghosh, described their own observations, including their members seeing a significant cultural change, and in THP leaders building trust with the PSA members. They thanked Ms. Farrow, Dr. Murphy, Dr. Ginzburg and the Board for their partnership with the PSA.

3.3 Chief of Staff Recruitment Selection Process

Ms. Farrow and Dr. Murphy provided an overview of the search process and selection implementation plan for the role of Chief of Staff, including the proposed requirements of membership for the Chief of Staff Selection Committee as prescribed in the Chief of Staff Selection and Succession Planning Policy. The Board supported the recommendations presented.

Whereas,

- (a) Trillium Health Partners' ("THP") Professional Staff By-Laws ("the By-Laws") governs the decisions, structure, and processes around hospital medical leadership, including oversight of key roles such as the Chief of Staff ("COS"), and that this governance approach is consistent across Ontario hospitals.
- (b) The Board approved the appointment of Dr. K. Joan Murphy to the role interim COS, effective May 1, 2023, for a period of up to 18 months while a search and selection process for a permanent COS takes place in 2023-24.
- (c) The COS Selection and Succession Policy outlines the membership of the Selection Committee.

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MOVED by Ms. Lee and seconded by Ms. Mohammed that,

- (a) The COS Selection and Succession Policy and consistent with the Professional Staff By-Law and the relevant Board policies, the Board initiate an internal and external search and selection process for a permanent COS, as generally described by the details provided in this Briefing Note.
- (b) The Board direct hospital management to procure a search firm to conduct the search for THP's next COS, as generally described by the details provided in this Briefing Note.
- (c) The Board endorse the individuals identified as membership of the Selection Committee as outlined in the COS Selection Committee section of this Briefing Note.

CARRIED

Mr. Sapsford and Ms. Lozon left the meeting.

4.0 Adjournment & Transition to In-Camera

MOVED by Ms. Lee and seconded by Ms. Magee that, the special meeting be adjourned.

CARRIED

The special meeting was adjourned at 10:55AM.
Ex-Officio Directors and Management left the special meeting.
The Elected Members of the Board met in-camera.

Christine Magee, Chair

Karli Farrow, Secretary