

**Trillium Health Partners
Board of Directors Meeting Minutes
Thursday, June 6, 2024**

Trillium Health Partners, 4th Floor, Cooksville Room
2085 Hurontario Street South, Mississauga, Ontario

In Attendance:

Elected Directors	Ms. Christine Magee (Chair); Mr. David Allgood; Mr. Adam Burke; Mr. Mark Cummings; Ms. Michele Darling*; Mr. Howard Eng; Ms. Jennifer Lee; Ms. Joan Mohammed*; Mr. Carmine Nigro; Mr. Gregory Smith; and Ms. Melanie Steiner
Ex-Officio Directors	Ms. Karli Farrow; Dr. Joan Murphy; Ms. Terri Irwin; Dr. Indraneel Ghosh; Dr. Sujata Sikka; and Dr. Patricia Houston*
Senior Management	Mr. Scott Jarrett; Dr. Amir Ginzburg; Dr. Dante Morra; Ms. Nicole Vaz; Ms. Carol Vinette-Hancharyk; and Ms. Caroline Riseboro*
Guests	Ms. Shalu Bains; Mr. Skerdi Cerga; Mr. Matthew Kenney; Mr. Shawn Kerr; Mr. David Longley; Ms. Shannon Maier; and Ms. Danielle Sanagan
Regrets	Mr. Kevin Johnson; Mr. Matthew Kenney; Dr. Mohamed Lachemi; Mr. Michael Latimer; Mr. David Longley; and Mr. Paul Sabourin
Resource	Ms. Paula Di Turi

*Via Videoconference

1.0 In-Camera Session - Elected Directors and CEO only

The Board of Directors (**the “Board”**) met In-Camera, with Elected Directors and the CEO only.

2.0 Call to Order

The Chair called the Board meeting to order at 5:30PM. The Chair confirmed quorum.

2.1 Approval of Agenda

The Chair reviewed the agenda with the Board members. No revisions were made.

MOVED by Mr. Eng and seconded by Mr. Burke that, the Agenda for the June 6, 2024, Board meeting, be approved.

CARRIED

2.2 Declaration of Conflict of Interest

The Chair reminded the Board that conflicts are to be declared as the agenda item arises.

3.0 Consent Agenda

The Chair presented the Consent Agenda for discussion and approval.

The Chair provided an update to Consent Agenda #3.9(i) regarding the inaugural Joint Conference Meeting (**“JCM”**) of March 26, 2024 as captured in the JCM minutes. She reminded the Board that the JCM was endorsed at the Board’s January 26, 2024 meeting, on the advice of Mr. Ron Sapsford, the Board’s Independent Facilitator, with the JCM minutes added as a standing Board Consent Agenda item.

Board of Directors Meeting Minutes – Thursday, June 6, 2024

Mr. Burke relayed that Consent Agenda #3.2(i) regarding the Section 6.1(i) of the Board's Minutes of March 28, 2024 was updated to reflect that the Finance and Audit Committee was provided an overview on the compliance requirements for Bill S-211, *Fighting Against Forced Labour in Supply Chains Act* in effect January 1, 2024, including the requirement of reporting entities filing its board-approved fiscal year-end compliance report and attestation on or before May 31 annually to the federal government.

All Consent Agenda Items were taken as read and there were no questions from the Board.

MOVED by Mr. Smith and seconded by Mr. Eng that, the Consent Agenda for the June 6, 2024 Board meeting, be approved.

CARRIED

4.0 Patient Story

Dr. Ginzburg shared a patient story highlighting the impact of a positive patient experience. He advised that while the outcome is sad, the spiritual and emotional support provided by staff was recognized by the family as exceptional. He further advised emotional support to families has also come through patient surveys and will now be key driver that will be connected to THP's work being done with its goals and objectives. At the family's request, the staff were informed of their impact on the family's experience. He also shared that this recognition was shared more broadly at THP to uplift the culture and wellbeing of our health workers by letting them know they are valued.

5.0 CEO Report and Strategy Update

Mr. Kerr joined the meeting.

5.1 CEO Updates

Ms. Farrow provided an overview of THP's internal and external capacity pressures advising that THP requires 80-100 new beds every year to keep up with demand in THP's patient population. THP has been optimizing its reactivation care centres for rehabilitation and complex continuing care demands. She described THP's journey ahead to fulfill the vision for a fully integrated, rehabilitation and complex continuing care program at the future Gilgan Family Queensway Health Centre. She provided an update on the current municipal government dynamics and upcoming mayoral by-election and described the vision for healthcare of each mayoral candidate. She further described THP's approach to briefing key municipal officials, including the incoming Mayor on THP's priorities, including local share.

5.2 Partners Community Health: Items for Ratification by the THP Board of Directors as Sole Voting Member

Ms. Farrow provided an overview on THP being the sole-voting member of Partners Community Health ("**PCH**") and as such oversees elements of PCH's governance. At PCH's June 5, 2024 Board meeting, the PCH Board of Directors approved items now coming to THP's Board for approval.

- WHEREAS Trillium Health Partners ("Hospital") is the sole voting member ("Member") of Partners Community Health ("PCH") and; on March 2, 2021, the Hospital Board of Directors (the "Board") resolved that all future corporate decisions by the Hospital, in its capacity as Member, shall be made by resolution of the Hospital Board unless and until delegated by the Hospital Board;
- AND WHEREAS the *Not-for-Profit Corporations Act*, 2010 (Ontario) ("ONCA") came into force on October 19, 2021, and replaced the *Corporations Act* (Ontario) ("OCA") in governing corporations without share capital and PCH has updated its corporate governance documents (Articles of Amendment and PCH By-law) to comply with ONCA;
- AND WHEREAS the PCH Board of Directors has approved the following:
 - the appointment/reappointment of the following directors to serve for the upcoming year:

- Scott Jarrett	- associated with the Hospital
- Terri Irwin	- associated with the Hospital

Board of Directors Meeting Minutes – Thursday, June 6, 2024

- Jeff Lozon - independent of the Hospital
- Anita Stellinga - independent of the Hospital
- Louise Smith - independent of the Hospital
- Karen Wensley - independent of the Hospital
- the appointment/reappointment of PricewaterhouseCoopers LLP as PCH's external auditor for the period from April 1, 2024 to March 31, 2025; and
- the 2023/2024 audited financial statements;
- AND WHEREAS the following resolutions are adopted pending approval by the PCH Board of Directors on June 5, 2024;
- AND WHEREAS PCH is holding its annual meeting ("AM") on June 17, 2024 and will bring forward these items to be ratified and confirmed by the Member.
- AND WHEREAS the PCH By-law identifies the Hospital's Chief Executive Officer (the "CEO") as the duly authorized representative of the Member.

MOVED by Ms. Mohammed and seconded by Ms. Steiner that,

1. the Hospital as Member hereby:
 - a) approves of the PCH Articles of Amendment (Appendix "A");
 - b) approves of the adoption of the amended PCH By-law (Appendix "B") and that the PCH By-Law shall remain in full force and effect and is hereby ratified and confirmed;
 - c) approves the reappointment of PricewaterhouseCoopers LLP as the external auditor of PCH for period from April 1, 2024 to March 31, 2025 with remuneration to be fixed by the PCH Board;
 - d) receives the 2023/2024 audited financial statements of PCH (Appendix "C");
 - e) ratifies the appointment/reappointment of the Directors of the PCH Board; and
2. the Hospital CEO being authorized and directed to execute and deliver such resolutions, instruments, certificates and other documents to give effect, confirm and approve of the above, in a manner consistent with these resolutions and without further Hospital Board approval; provided all future corporate decisions by the Hospital, in its capacity as Member of PCH, shall be made by resolution of the Hospital Board unless and until delegated by the Hospital Board.

CARRIED

5.2 Cyber Security Update

Ms. Bains, Mr. Cerga, Ms. Maier and Ms. Khan joined the meeting.

Mr. Jarrett, Ms. Bains, Mr. Cerga and Ms. Maier provided an overview and key updates on THP's Cyber Security Program. They described THP's assessment of its top three risks against the National Institute of Standards & Technology (NIST) Cyber Security Framework, and on THP's 2024/25 Cyber Security Program Work Plan. They described the Incident Management Framework within THP's Emergency Management Plan is customized to activate to respond to a cyberattack. They described the Board's oversight and engagement on cyber risk, including working with the Priorities and Planning Committee to design an RFP for a resource for Board Education to support the Board's governance role on a cyber risk. Ms. Bains shared that an update on the extended down time plan will be provided at the Board's September 26, 2024 meeting.

Ms. Darling, Dr. Sujata, Ms. Bains, Mr. Cerga, Ms. Maier and Ms. Khan left the meeting.

6.0 Committees

6.1 Priorities and Planning:

i) Summary Committee Chair Report

Ms. Mohammed provided the Priorities and Planning Committee Chair Report. An update was provided on the development of THP's first Digital and Analytics Roadmap, including a decision-making framework to guide the Hospital's approach, ambition, and investments with respect to digital solutions. An opportunity to lease and use space for rehab beds within the University Health Network's Reactivation Care Centre located

Board of Directors Meeting Minutes – Thursday, June 6, 2024

on the West Park Healthcare Campus in West Toronto was presented as an interim bridge to the Future Gilgan Family Queensway Health Centre, which was approved unanimously by electronic written resolution by the Board on May 22, 2024. The committee received an update from the Trillium Health Partners Foundation leadership on ongoing and future strategic fundraising activities. A community engagement and local share update was provided focusing on monitoring the current municipal government dynamic ahead of the upcoming mayoral election and THP's work to build conditions for a local share ask.

6.2 Trillium HealthWorks:

i) Summary Committee Chair Report

Mr. Nigro provided the Trillium HealthWorks Committee Chair Report. He provided highlights from the Contractual Agreements Status Report, Trillium HealthWorks Project Update, Q-Site Construction Progress Report and the Board Advisory Panel Reflections on the Q-Site and M-Site Projects. He shared that decarbonization technologies are being explored by THP toward achieving a low carbon hospital, including LEED Gold certification. He advised that a competitive procurement process was undertaken with Newgen Construction Corporation being the preferred proponent for the Q-Site Award of Renovations Contract, and as authorized, Management will proceed with contract execution on June 10, 2024 subject to terms of the March 28, 2024 Board resolution to mitigate impact to the construction schedule and maintain bid validity.

6.3 Governance and Human Resources:

Ms. Sanagan joined the meeting.

i) Summary Committee Chair Report

Mr. Eng provided the Governance and Human Resources Committee Chair Report. The committee was provided a report on the Hospital's Annual Report on Insurance and High-Risk Claims that are insured through the Healthcare Insurance Reciprocal of Canada ("HIROC"). The Annual Legislative Compliance Report was provided along with the CEO's attestation to the Board informing that THP has satisfied its regulatory compliance obligations. He provided highlights on the Equity, Racism and Inclusion Update, including major workstreams undertaken this fiscal year and other ongoing initiatives to increase awareness of the Equity Office. The committee was presented with seven nomination briefing notes for the 2024/25 Board Composition which will be presented by Ms. Farrow in the next agenda item.

ii) Board Composition 2024/25:

a) Nominations for Re-Appointment to the Board

Ms. Farrow presented the recommendation for the re-appointments of election for the 2024/25 Board year.

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the Nominations Sub-Committee ("NSC"), the Governance and Human Resources Committee ("GHRC") makes a recommendation to the Board of Directors (the "Board") at its meeting on June 6, 2024 for the re-appointment of the following Directors to the Board, and for ratification of the re-appointment at the Annual General Meeting ("AGM") to be held on June 10, 2024, be approved:

- Mark Cummings, for a second three-year term to June 2027
- Joan Mohammed, for a second three-year term to June 2027
- Melanie Steiner, for a second three-year term to June 2027

CARRIED

Board of Directors Meeting Minutes – Thursday, June 6, 2024

b) Nominations for Director Vacancies

Ms. Farrow provided an overview on the resumes of the three candidates being recommended for appointment to the Board. The Committee agreed the skillsets of the candidates will enhance the Board composition.

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the NSC, the GHRC makes a recommendation to the Board to approve the appointment of the following recommended candidates as a Director for a three-year term (renewable), effective following ratification by the Members at the June 10, 2024 AGM, and ending following the AGM in June 2027, be approved:

- Ahmad Attia
- Anupam Kothari
- Alison McLean

CARRIED

Ms. Magee recused herself for Agenda Item 4.1(iii) and left the meeting.

c) Term Extension of Current Board Member

Ms. Farrow advised that one of the upcoming Board vacancies is tracking towards a 2024/25 mid-year appointment, and the NSC canvassed interest in extending the term of those directors who have reached their Maximum Term, to serve for one additional year to ensure Board stability including an appropriate composition of the Board's Standing Committees. Ms. Magee agreed to extend her term to serve for one additional year, subject to Board approval.

- WHEREAS Section 4.10 of the Corporate By-Law provides that a director may not be elected or appointed for a term that will result in the director serving more than nine consecutive years, unless such director is succeeding to the office of Chair or serving as Chair (the "Maximum Term").
- AND WHEREAS Christine Magee has served THP as a director for nine consecutive years.
- AND WHEREAS the Nominations Sub-Committee (the "NSC") has recommended that, notwithstanding the Maximum Term, Ms. Magee be re-elected for one additional term of not more than one year for the reasons set out in the report of the NSC and orally at the meeting.
- AND WHEREAS the NSC, comprised of the Board Chair, Board Vice Chair, Chair of the Governance and Human Resources Committee and Board Secretary have submitted a recommendation to the Board regarding the nomination and election of directors, and that Ms. Magee recused herself from the recommendation contained in the NSC report as it pertained to her re-election.

MOVED by Mr. Eng and seconded by Mr. Nigro that,

1. Christine Magee be re-elected for one additional term of not more than one year; and
2. A one-time amendment to Section 4.10 of the Corporate By-Law is approved to enable Ms. Magee to serve one additional term of not more than one year, subject to member confirmation and election of Ms. Magee, and the Board does not wish to reflect such approval in a formal amendment to the Corporate By-Law at this time because of the one-time application of this approval.

CARRIED

Ms. Magee re-joined the meeting.

Mr. Eng recused himself for Agenda #4.1(iv) and left the meeting.

d) Nomination for Board Vice-Chair

Ms. Farrow reviewed the nominations process for the role of Vice-Chair and asked the Board if there were any questions as to the process or proposed nomination. No questions were raised.

Board of Directors Meeting Minutes – Thursday, June 6, 2024

MOVED by Ms. Magee and seconded by Mr. Nigro that, as recommended by the NSC, the GHRC makes a recommendation to the Board to approve the appointment of Howard Eng as Vice-Chair of the Board for a one-year term that is renewable for two additional one-year terms, subject to Board approval, effective June 10, 2024, and ending following the AGM in June 2025, be approved.

CARRIED

Mr. Eng re-joined the meeting.

Ms. Mohammed and Mr. Burke recused themselves for Agenda #4.1(v) and left the meeting.

e) Nominations for Officers

Ms. Farrow reviewed the nominations for the positions of the Board Chair and of the Board Treasurer and there were no questions from the Board to the proposed nominations.

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the NSC, the GHRC makes a recommendation to the Board to approve the appointment of Joan Mohammed as Chair of the Board, for a two-year term that is renewable for one additional one-year term, subject to Board approval, effective June 10, 2024, and ending following the AGM in June 2026, or until her successor is appointed, be approved.

CARRIED

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the NSC, the GHRC makes a recommendation to the Board to approve the re-appointment of Adam Burke as Treasurer of the Board for a one-year term that is renewable for two additional one-year terms unless otherwise extended by the Board, effective June 10, 2024, and ending following the AGM in June 2025.

CARRIED

Ms. Mohammed and Mr. Burke rejoined the meeting.

f) Nominations for Board Standing Committee Chairs, Vice-Chairs and Composition

Ms. Farrow reviewed the nominations for the appointments of the Board Standing Committee Chairs and Vice-Chairs; and Board Standing Committee Membership for 2024/25. Ms. Farrow advised that Mr. Gregory Smith requested to continue to attend the Trillium HealthWorks Committee meetings as an observer. No questions were raised on the proposed nominations nor on Mr. Smith's request.

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the NSC, the GHRC makes a recommendation to the Board at its June 6, 2024 meeting, to approve the appointment of the following Board Standing Committee Chairs and Vice Chairs, for a one-year term, effective June 10, 2024, and ending following the AGM in June 2025, be approved:

Board Standing Committee Position	Quality and Program Effectiveness Committee	Finance and Audit Committee	Governance and Human Resources Committee	Trillium HealthWorks Committee	Priorities and Planning Committee
Chair	Jennifer Lee	Adam Burke	Gregory Smith	Carmine Nigro	Howard Eng
Vice-Chair	David Allgood	Christine Magee	Kevin Johnson	Melanie Steiner	Joan Mohammed

CARRIED

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the NSC, the GHRC makes a recommendation to the Board at its June 6, 2024 meeting, to approve the following Board Standing Committee Membership, effective June 10, 2024, and ending following the AGM in June 2025, be approved:

Board of Directors Meeting Minutes – Thursday, June 6, 2024

Board Standing Committee Position	Quality and Program Effectiveness Committee	Finance and Audit Committee	Governance and Human Resources Committee	Trillium HealthWorks Committee	Priorities and Planning Committee
Chair	Jennifer Lee	Adam Burke	Gregory Smith	Carmine Nigro	Howard Eng
Vice-Chair	David Allgood	Christine Magee	Kevin Johnson	Melanie Steiner	Joan Mohammed
Elected Director	Ahmad Attia	Mark Cummings	Joan Mohammed	David Allgood	Jennifer Lee
Elected Director	Anupam Kothari	Howard Eng	Alison McLean	Anupam Kothari	Adam Burke
Elected Director	Alison McLean	-	-	Christine Magee	Gregory Smith
Elected Director	-	-	-	-	Carmine Nigro
Elected Director	-	-	-	-	Ahmad Attia

CARRIED

g) Nomination for Non-Director Volunteer Representative for Quality and Program Effectiveness Committee

Ms. Farrow reviewed the nomination for the appointment of the Volunteer Representative non-Director role with the Quality and Program Effectiveness Committee. No questions were raised.

MOVED by Mr. Eng and seconded by Mr. Nigro that, as recommended by the Quality and Program Effectiveness Committee (“**BQPEC**”), the GHRC makes a recommendation to the Board to approve the appointment of Maysam Fadel as a non-director to the BQPEC consistent with the Terms of Reference Section 3(f), as Volunteer Representative, for a one-year term (renewable), effective June 10, 2024, and ending following the AGM June 2025.

CARRIED

6.4 Finance and Audit:

i) Summary Committee Chair Report

Mr. Burke provided the Finance and Audit Committee Chair Report. He provided highlights from the year end reporting on THP’s compliance with *Broader Public Sector Accountability Act, 2010* (BPSAA). The committee was provided with an annual update and overview of the Hospital’s Insurance Portfolio with HIROC, and Management’s recommendation to simplify the approval process for payment of HIROC invoices with recommended revisions to the Signing Authority policies. Management reported on THP’s fiscal year compliance on performance obligations under the Hospital’s Service Accountability Agreement (H-SAA). THP’s fiscal year budget performance was discussed including operating results, capital investments, and draft Audited Financial Statements. The Auditor, PWC, presented their year-end audit report. Management presented their recommendation to appoint PWC as auditors for the audit of the financial statements for the fiscal year ending March 31, 2024. Management reported THP’s compliance with Bill S-211 *Fighting Against Forced Labour and Child Labour in Supply Chains Act* for the fiscal year that will be filed by May 31 to the Federal Minister of Public Safety. An Internal Audit dashboard update was provided that included the review of the Multi-Phase Privacy Program Audit findings and the results of the Internal Audit Advisory Engagement on Epic’s Report routing.

ii) 2023/24 Audited Financial Statements & Auditor’s Report

Mr. Burke presented the 2023/24 Audited Financial Statements & Auditor’s Report, for approval.

MOVED by Mr. Burke and seconded by Ms. Lee that, Finance and Audit Committee recommends that the Board approve the Audited Financial Statements for Trillium Health Partners for the year ended March 31, 2024 and authorizes the Board Chair and the Treasurer to sign the Audited Financial Statements on behalf of the Board.

CARRIED

Board of Directors Meeting Minutes – Thursday, June 6, 2024

iii) Appointment of External Auditor

Mr. Burke presented the appointment of External Auditor, for approval.

MOVED by Mr. Burke and seconded by Mr. Allgood that, the Finance and Audit Committee recommends to the Board of Directors the appointment of PricewaterhouseCoopers (PwC) as the auditors to perform the financial statement year-end audit for Trillium Health Partners, for the fiscal year ending March 31, 2025.

CARRIED

6.5 Quality and Program Effectiveness:

i) Summary Committee Chair Report

Ms. Lee provided the Quality and Program Effectiveness Committee Chair Report on behalf of Mr. Allgood. She shared the committee completed recruitment and endorsement its Volunteer Representative, and recognized Ms. Harvinder Matharu for her contributions. The patient story heard earlier today was also shared with the committee which connected many elements of the meeting theme focused on Patient Experience. She provided highlights on the Key Quality Metric Spotlight: Patient Experience, Aggregate Patient Complaints and Patient Safety Incident Trend Reporting, and QIP Performance Reporting. An Oncology Program Quality Update was provided on their quality improvement initiatives, including strategies implemented to increase efficiency and relieve pressures. She advised that in committee conducted a year in review and achieved its mandate in compliance with all legislative requirements for the 2023/24 year.

7.0 Reporting

7.1 Chief Nursing Executive Report

Ms. Irwin provided the Chief Nursing Executive Report. She provided highlights from Better Together Week and the Gala. She provided an overview on the inaugural Practice Excellence Better Together Report, which is a compilation of practice excellence initiatives, offering year in review, that showcases a selection of inspiring clinical practice improvements. She shared that as part of the Foundations of Clinical Excellence, one fundamental initiative that THP adopted is the bi-annual implementation of hospital wide prevalence and incidence (P&I) audit to assess the skin integrity of our patients, which is built into THP's Quality Improvement Plan (QIP) referenced as *Hospital Acquired Pressure Injury* (HAPI).

7.2 Chief of Staff Report

Dr. Murphy provided the Chief of Staff Report. She shared that the medical leadership recently welcomed Dr. Ally Murji in his role as Chief and Medical Director, Women's and Children's Health Program. She also from Better Together Week and the Gala. Ms. Magee recognized Dr. Murphy for her contributions to the THP Board and Joint Conference Meeting, and with her medical leadership and expertise are recognized beyond THP making her well positioned to support the interim role of the Chief of Staff. She was also an instrumental advisor providing valuable input and feedback to help guide the Chief of Staff Selection Committee with their diligence and commitment to ensuring a comprehensive and competitive search process. She shared that Dr. Murphy will be concluding her term as interim Chief of Staff in early September, with Dr. Sam Sabbah's appointment as the permanent Chief of Staff.

7.3 Professional Staff Association Report

Dr. Ghosh provided the Professional Staff Association ("PSA") Report. As part of his final report as PSA President, Dr. Ghosh acknowledged the PSA's partnership with the THP Board, including being part of the Chief of Staff Selection Committee, and the involvement of the PSA executives and being part of the inaugural Joint Conference Meeting. He recognized Management for the revamped Code of Conduct

Board of Directors Meeting Minutes – Thursday, June 6, 2024

Policies sharing it was an objective process with Professional Staff feeling supported. He thanked the Board leadership for their time for providing the PSA to share the insights of front-line Professional Staff. Ms. Magee thanked Dr. Ghosh for his commitment as a THP Board member and as a valued partner in growing the Board's partnership with the PSA. She shared that Dr. Ghosh will be concluding his term as President of the PSA at the end of June 2024.

7.4 **Appendix**

- i) **President & CEO Report**
- ii) **Chief of Staff Report**
- iii) **Chief Nursing Executive Report**
- iv) **Trillium Health Partners Foundation Report**

As read.

8.0 **Other Business**

Ms. Magee recognized Ms. Farrow for her 15-years of service to THP and the community. The Board shared their reflections of Ms. Farrow as a trusted and visionary leader driven by a commitment to making health care better for everyone. Her passion for equity, patient family-centred care, and her strong sense of community building and respect for partners is inherent in everything she does.

Ms. Magee reminded the Board of the upcoming Special Strategy Plan Refresh Session and 2023/24 Annual General Meeting on June 10, 2024.

Ms. Magee acknowledged this is one of her last meetings as Chair for this Board year-end. She acknowledged the contributions of Ms. Darling, Dr. Lachemi, Mr. Latimer and Dr. Houston who have served as members of the Board, who will complete their terms on June 10, 2024. She expressed her sincerest thanks to them on behalf of the Board and the Management team.

No other business was raised.

9.0 **Adjournment**

MOVED by Mr. Allgood and seconded by Ms. Magee that, the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:00PM.

Ex-Officio Directors and Management left the meeting.

The Elected Members of the Board met in-camera with the CEO.

Christine Magee, Chair

Karli Farrow, Secretary