

**Trillium Health Partners
Board of Directors Meeting Minutes
June 3, 2021**

VIA VIDEOCONFERENCE

In Attendance:

Elected Directors	Ms. Michele Darling (Chair); Ms. Christine Magee; Mr. David Allgood; Mr. Howard Eng; Mr. Chitwant Kohli; Dr. Mohamed Lachemi; Mr. Michael Latimer; Mr. Alan MacGibbon; Mr. Perry Miele; Ms. Stacey Mowbray; Mr. Manjit Singh; and Ms. Karen Wensley
Ex-Officio Directors	Ms. Michelle DiEmanuele; Dr. Dante Morra; Ms. Kathryn Hayward-Murray; Mr. Shihab Zubair; Dr. Catherine Grenier; and Dr. Milan Barboza
Senior Management	Ms. Karli Farrow; Mr. Scott Jarrett; Ms. Nicole Vaz; and Ms. Caroline Riseboro
Guests	Ms. Danielle Sanagan; Mr. David Longley; Mr. Shawn Kerr; and Ms. Carol Vinette-Hancharyk
Regrets	Dr. Trevor Young
Resource	Ms. Sherine Fahmy

1.0 Call to Order

The Chair called the Board meeting to order at 4:30PM. The Chair confirmed quorum.

Ms. Darling congratulated Ms. Hayward-Murray on [REDACTED] of service at Trillium Health Partners (THP). She recognized her leadership and contribution to the organization and thanked her on behalf of the Board of Directors.

1.1 The Board members reviewed the agenda. No revisions were made.

MOVED by Mr. Latimer and seconded by Mr. Allgood, that the agenda for the June 3, 2021, Board of Directors meeting, be approved.

CARRIED

1.2 Declaration of Conflict of Interest

The Chair reminded the Board that conflicts are to be declared as the agenda item arises.

2.0 Consent Agenda

The Chair presented the Consent Agenda for discussion and approval.

MOVED by Mr. Miele seconded by Ms. Wensley that the Consent Agenda for the June 3, 2021, Board of Directors meeting, be approved.

CARRIED

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

3.0 Committees

3.1 Finance and Audit

Summary Committee Chair Report

Ms. Wensley provided the Finance and Audit Summary Committee Chair Report. She shared with the Board THP's year-end financial results as well as the findings of the external auditors. Ms. Wensley also highlighted the financial pressures related to COVID-19 expenditures that THP continues to experience and that hospitals continue to await government direction on sources of funds for these expenses moving forward. She indicated that COVID-19 expenses for 2020/21 have been submitted to the Ministry of Health and were tracked and reported appropriately. Ms. Wensley informed the Board that the Finance and Audit Committee reviewed the capital expenditures for the year, including a review of equipment purchased. Ms. Wensley also highlighted to the Board the recent activities of the Internal Audit team and the findings shared with the Finance and Audit Committee.

2020/2021 Audited Financial Statements and Auditor's Report

MOVED by Ms. Wensley and seconded by Mr. Kohli that, as recommended by the Finance and Audit Committee, the Board approve the Audited Financial Statements for Trillium Health Partners for the year ended March 31, 2021 and authorizes the Board Chair and the Treasurer to sign the Audited Financial Statements on behalf of the Board.

CARRIED

Appointment of External Auditor

MOVED by Ms. Wensley and seconded by Mr. Kohli that as recommended by the Finance and Audit Committee, the Board approve PricewaterhouseCoopers (PwC) as the auditors to perform the financial statement year-end audit for Trillium Health Partners, for the fiscal years ending March 31, 2022.

CARRIED

Ms. Darling thanked Ms. Wensley for her years of services as a Director and acknowledged her years of leadership on the Finance and Audit Committee.

3.1 Governance and Human Resources

Summary Committee Chair Report

Mr. Miele provided the Governance and Human Resources Summary Committee Chair Report. He shared updates from the Governance and Human Resources Committee meeting where committee members reviewed the Annual Legislative Compliance Report, Board policies, as well as the nominations recommendations. The Board raised a question related to the renewal of Board policies to June 2026 and it was confirmed that the management team will continue to proactively and reactively identify any policy renewal opportunities ahead of the expiration date if warranted.

Nominations for Director Vacancies

Mr. Miele provided an overview of the work completed by the Nominations Sub-Committee including the process to identify and interview potential candidates for the Director vacancy. He highlighted the emphasis on diversity and ensuring the Board of Directors reflects the diversity of the community THP services.

Mr. Miele acknowledged Mr. MacGibbon, Ms. Mowbray and Ms. Wensley for their contributions to the Board of Directors.

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

MOVED by Mr. Miele and seconded by Mr. Latimer that, as recommended by the Nominations Sub-Committee and the Governance and Human Resources Committee, the Board of Directors approve the appointment of the below listed individuals, as a Director for a three-year term (renewable), effective June 7, 2021 at the Annual Members' Meeting, and ending at the first meeting of the Board of Directors following the Annual Members' Meeting in June 2024:

- Mark Cummings
- Joan Mohammed
- Melanie Steiner

CARRIED

Nominations for Re-Election to the Board

Ms. Darling, Dr. Lachemi and Ms. Magee recused themselves from voting on this motion.

Mr. Miele noted that the term of three members was expiring and indicated that, if approved by the Board, their re-election would be put forward for approval at the Annual General Meeting of Members on June 7, 2021.

MOVED by Mr. Miele and seconded by Mr. Latimer that, as recommended by the Nominations Sub-Committee and the Governance and Human Resources Committee, the Board of Directors nominate the following Directors for re-election to the Board of Directors at the Annual General Meeting to be held on June 7, 2021:

- Michele Darling, for a third 3-year term to June 2024;
- Dr. Mohamed Lachemi, for a third 3-year term to June 2024; and
- Christine Magee, for a third 3-year term to June 2024.

CARRIED

Ms. Darling, Dr. Lachemi and Ms. Magee re-joined the meeting.

Nominations for Board Officers

Mr. Miele provided the nominations for the positions of Board Officers.

Mr. Singh recused himself from voting on this motion.

MOVED by Mr. Miele and seconded by Mr. Latimer that, as recommended by the Nominations Sub-Committee and the Governance and Human Resources Committee, the Board of Directors approve Manjit Singh as Treasurer of the Board, for a one-year term (renewable), in accordance with the Hospital's Corporate By-Law section 9.3(c), effective June 7, 2021.

CARRIED

Mr. Singh re-joined the meeting.

Ms. Magee recused herself from voting on this motion.

MOVED by Mr. Miele and seconded by Mr. Latimer that, the Board of Directors approve the following appointments of the Board of Directors effective June 7, 2021:

- Christine Magee as Vice-Chair of the Board, for a one-year term (renewable), in accordance with the Hospital's Corporate By-Law section 9.3(b); and
- Karli Farrow as Secretary of the Board, which shall not be subject to a maximum term of office, in accordance with the Hospital's Corporate By-Law section 9.3(d).

CARRIED

Ms. Magee re-joined the meeting.

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

Board Standing Committee Chairs/ Vice-Chairs and Composition

Mr. Miele presented the Board Committee leadership and composition for 2021/22 for approval by the Board.

MOVED by Mr. Miele and seconded by Mr. Latimer that the Board of Directors approve the appointment of the following Board Standing Committee Chairs and Vice-Chairs, for a one-year term, effective June 7, 2021:

Board Standing Committee	Chair	Vice-Chair
Finance and Audit Committee	Manjit Singh	Chitwant Kohli
Governance and Human Resources	Perry Miele	Michael Latimer
Priorities and Planning Committee	Christine Magee	Michele Darling
Quality and Program Effectiveness Committee	David Allgood	Howard Eng

CARRIED

MOVED by Mr. Miele and seconded by Mr. Latimer that the Board of Directors approve the 2021/22 Board Standing Committee Composition as follows:

Finance & Audit Committee

Chair	Vice-Chair	Elected Members	Ex-Officio Members
Manjit Singh	Chitwant Kohli	Joan Mohammed Christine Magee	Karli Farrow Dr. Catherine Grenier (PSA Representative)

Governance & Human Resources Committee

Chair	Vice-Chair	Elected Members	Ex-Officio Members
Perry Miele	Michael Latimer	Michele Darling <i>(standing/as required)</i> Mark Cummings	Karli Farrow Kathryn Hayward-Murray <i>(as required)</i> Dr. Dante Morra <i>(as required)</i>

Priorities & Planning Committee

Chair	Vice-Chair	Elected Members	Ex-Officio Members
Christine Magee	Michele Darling	Perry Miele Manjit Singh David Allgood	

Quality & Program Effectiveness Committee

Chair	Vice-Chair	Elected Members	Ex-Officio Members
David Allgood	Howard Eng	Dr. Mohamed Lachemi Melanie Steiner	Karli Farrow Kathryn Hayward-Murray <i>(or delegate)</i> Dr. Dante Morra <i>(or delegate)</i>

CARRIED

3.3 Quality and Program Effectiveness

Mr. Allgood provided the Quality and Program Effectiveness Committee Chair Report. He informed the Board that the Committee had an opportunity to review the year-end Quality Improvement Plan results, including the final Hospital Acquired Pressure Injury (HAPI) incidence results with the March audit results included. Mr. Allgood indicated that THP's performance on HAPI incidence for 2020/21 was 6.23%, which is within the same LEM level of the results reviewed at the Board meeting on May 24, 2021 with a slight

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

improvement in overall performance. Mr. Allgood also shared with the Board THP's initiatives related to Better Together, Nursing Week and Doctors' Day celebrations, highlighting the importance of these recognition events on staff morale.

3.4 Priorities and Planning

Ms. Magee provided an update on the Priorities and Planning Committee meeting which took place on May 20th.

Ms. Magee recognized Mr. Kerry Pond for his work leading this file and his support of the Board during this process.

4.0 Strategy Update

4.1 OneTHP Update: Project Close-Out

Ms. Danielle Sanagan and Dr. Chris Hayes joined the meeting.

Dr. Morra thanked the Board Chair for her leadership on the OneTHP project. The Board then had an opportunity to watch a video where point of care staff shared their feedback and experiences using the Epic tool. Ms. Hayward-Murray indicated that as the organization continues to utilize Epic, THP will be able to leverage the tool to drive quality, safety and performance in different areas. Dr. Morra reiterated the benefits THP has already been able to achieve by having access to Epic during the COVID-19 pandemic.

Dr. Morra updated the Board on key project metrics indicating that the project was completed under budget, on scope, on time and with good adoption metrics. He recognized Ms. Danielle Sanagan, Dr. Chris Hayes and Ms. Shay Savoy-Bird for their project leadership. Ms. Sanagan provided an update on total cost of ownership and project budget, indicating that THP has achieved the financial targets for year 1 operational budget. She also shared the OneTHP project benefits overview with a focus on achievements in the first 120 days. Ms. Sanagan indicated that the team will focus on stabilization for the fiscal year 2021/2022 ensuring continued support of the operational teams and their work. Progress will be reported back as part of the regular service plan in 2022.

The Board had an opportunity to ask questions related to staff engagement and adoption, including the feedback shared from staff on the OneTHP Post Live Survey. Ms. Sanagan indicated that the survey reflects areas where there were adoption challenges, exacerbated by the pandemic and that survey results were used to identify areas of priority.

The Board of Directors recognized the management team and project leadership for their leadership of this project and the courageous decision to go-live during a pandemic. They also recognized the entire OneTHP project team for their work on the project as well as their flexibility and agility as the project was placed on pause and they were redeployed to support THP's pandemic response.

Ms. Danielle Sanagan and Dr. Chris Hayes left the meeting.

4.2 Master Plan Update

Mr. David Longley joined the meeting.

Ms. Farrow informed the Board of work underway on THP's fiscal strategy. She indicated that several members of the Board have been engaged on this file and it will be returning to the Board for an update in the Fall. She also indicated that the management team will be focused on developing the local share plan,

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

including municipal strategy engagement and will be in a position to update the Board in the Fall. Ms. Farrow provided an overview of key project milestones including the current focus on Stage 3 for Queensway Health Centre (QHC) site and Mississauga Hospital (MH) site.

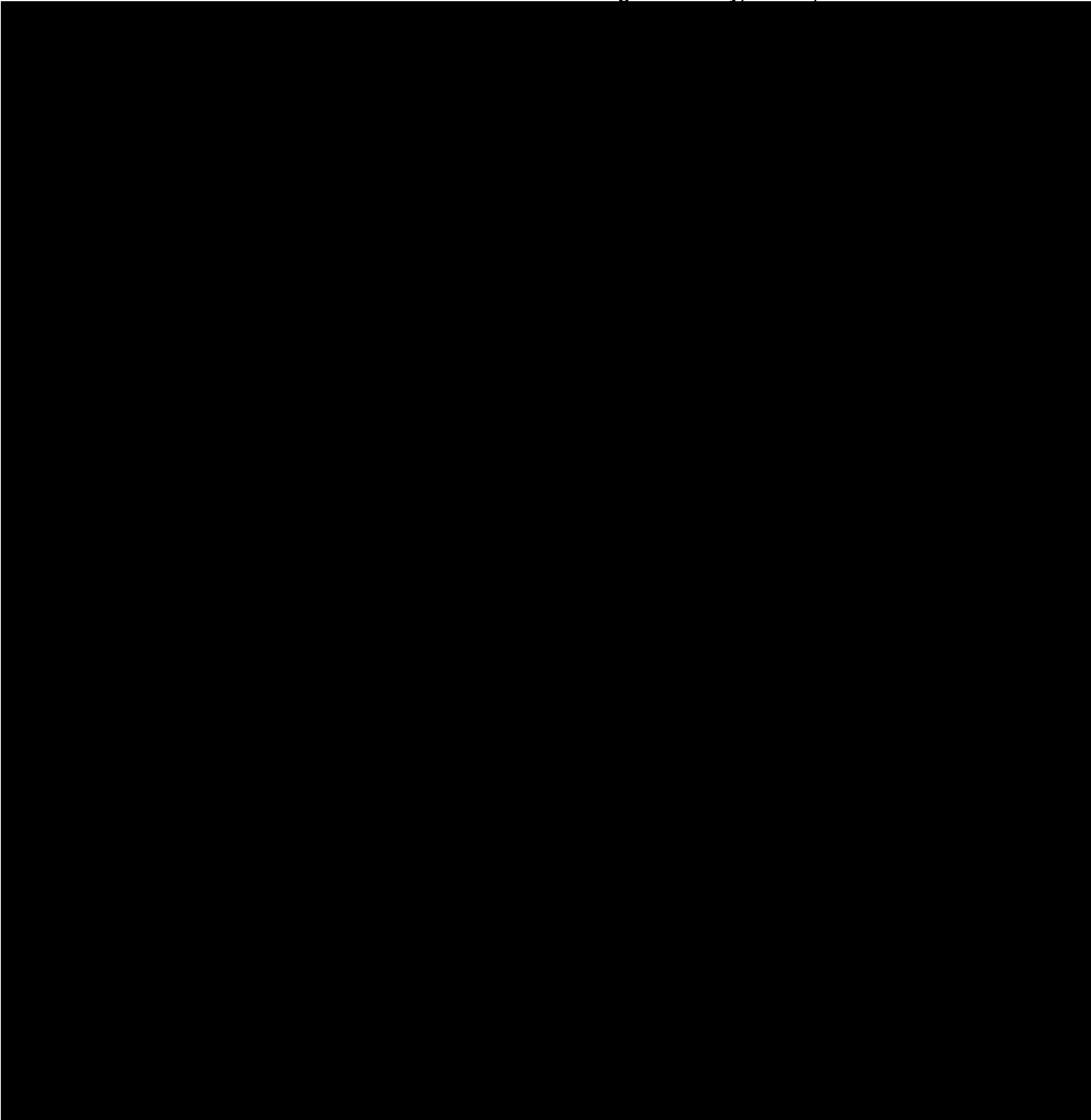
The Board of Directors had the opportunity to ask questions related to project milestones and timelines. They also provided advice on the importance of greening initiatives and suitability being embedded in the design process.

4.3 Long-Term Care Projects

Mr. Shawn Kerr and Ms. Carol Vinette-Hancharyk joined the meeting.

Mr. Kerr provided an update on the accelerated Long-Term Care (LTC) build pilot program. He shared with the Board of Directors the Board workplan until Summer 2022. He also shared key management activity risks being tracked and indicated that management will update the Board as required on issues related to the risks identified. Mr. Kerr also provided an update on site progress and shared the site map and renderings.

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021



Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

Mr. David Longley, Mr. Shawn Kerr and Ms. Carol Vinette-Hancharyk left the meeting.

9.0 Other Business

Ms. Mowbray recognized the management team for their leadership and dedication to THP and thanked them for their support during her years as Board Director.

Trillium Health Partners Board of Directors Meeting – Thursday, June 3, 2021

10.0 Adjournment

MOVED by Mr. Miele and seconded by Dr. Lachemi that the meeting be adjourned at 6:40 PM.

CARRIED

Ex-Officio Directors and Management left the meeting.
The Board of Directors met in-camera.

Michele Darling, Chair

Michelle DiEmanuele, Secretary