

**Trillium Health Partners
Board of Director Meeting Minutes
March 26, 2020**

VIA TELECONFERENCE

In Attendance:

Elected Directors

Mr. Alan MacGibbon (Chair); Ms. Michele Darling; Mr. David Allgood; Ms. Christine Magee; Ms. Stacey Mowbray; Mr. Perry Miele; Ms. Anu Dhir; Mr. Chitwant Kohli; Dr. Mohamed Lachemi; Ms. Karen Wensley; and Mr. Nick Zelenczuk

**Ex-Officio
Directors**

Ms. Michelle DiEmanuele; Dr. Dante Morra; Ms. Kathryn Hayward-Murray; Ms. Olga Giovanniello; Dr. Rohit Kumar* and Dr. Nick Scampoli*

**Senior
Management**

Ms. Karli Farrow; Carol Vinette-Hancharyk; Nicole Vaz; and Caroline Riseboro

Guests

Dr. Laura Rosella; and Shalu Bains

Resource

Ms. Sherine Fahmy

Regrets:

Dr. Sal Spadafora

1.0 Call to Order

The Chair called the Board meeting to order at 7:00PM. The Chair confirmed quorum.

1.1 The Board members reviewed the agenda. No revisions were made.

MOVED by Mr. Zelenczuk and seconded by Ms. Darling, that the agenda for the March 26, 2020, Board of Directors meeting, be approved.

CARRIED

1.2 Declaration of Conflict of Interest

The Chair reminded the Board that conflicts are to be declared as the agenda item arises.

2.0 Consent Agenda

The Chair presented the Consent Agenda for discussion and approval.

MOVED by Ms. Wensley seconded by Dr. Lachemi that the Consent Agenda for the March 26, 2020, Board of Directors meeting, be approved.

CARRIED

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3.0 Strategy Update

3.1 COVID-19 Update

Dr. Laura Rosella and Ms. Shalu Bains joined the meeting.

Ms. Farrow began by providing on COVID-19 Ontario statistical overview to provide the provincial context as at March 25, 2020 as well as an update on cases assessed at Trillium Health Partners (THP) and current occupancy. She provided an overview of THP's pandemic structure, which includes a CEO chaired Steering Committee with Chief of Staff and Chief Nursing Executive involvement, Ms. Farrow as incoming Chief Operating Officer as the lead as well as 24/7 enhanced leadership model and daily all leader calls. Ms. Farrow proceeded to highlight THP's focus including: shutting down; preparing for COVID-19 admissions; and full pandemic response. She highlighted key initiatives as it relates to clinical, patient experience, people, supplies and logistics. Ms. Farrow also reviewed the data regarding international trends that are being tracked and THP's scenario planning.

The Board had an opportunity to ask questions related to supports for point of care staff, personal protective equipment (PPE) sourcing, supplies, opportunity for temporary spaces to provide care, assessment centres, the ambulatory care platform, COVID-19 expenses, provincial supports and labour relations. Ms. DiEmanuele, along with the management team, provided responses and updates as it related to THP's plans on each of the items. They also advised Board members to reach out with any additional questions, ideas or connected related to PPE directly to the Board Office for follow-up.

The Board also turned to the Professional Staff Association for their feedback and thoughts on THP's response to date as well as their experience as point of care providers at THP at this time. Dr. Kumar and Dr. Scampoli thanked the management team on their work to date and high level of engagement and communication; they also spoke to the realities of anxiousness of care providers as teams prepare for more COVID-19 patients at THP.

Ms. DiEmanuele informed the Board of the recent decision to pause the OneTHP project. She indicated that this decision was taken in consultation with the project sponsors, project leadership, OneTHP Board Advisor and the Chair of the Priorities and Planning Committee. The Board will be updated with more information related to the revised timelines and implications to THP at a later date.

The Board thanked the management team as well as Dr. Rosella and Ms. Bains for the presentation and for the team's work on the COVID-19 pandemic response. As a token of appreciation, the Board has asked that a thank you message be sent to the organization on behalf of the Board of Directors.

Dr. Laura Rosella and Ms. Shalu Bains left the meeting.

4.0 Reporting

4.1 Chair's Report

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Mr. MacGibbon provided the Chair's Report. He provided an update on the THP Foundation's COVID-19 campaign and urged Board members to consider giving to the campaign. Ms. Riseboro had an opportunity to provide further details on the fundraising efforts to date and the various ways that these funds have been able to support THP's COVID-19 pandemic response.

4.2 President & CEO's Report

Ms. DiEmanuele provided the President and CEO's Report. She referred the Board of the report included in the meeting package which includes an update on work plan recalibration at THP as well as a summary on THP's performance on the Quality Improvement Plan at a period where THP's normal operations had ended and the COVID-19 operational response escalated.

5.0 Committees

5.1 Finance and Audit Committee

Financial Statements as at January 31, 2020.

Ms. Wensley presented the Financial Statements as at January 31, 2020, for approval.

MOVED by Ms. Wensley and seconded by Dr. Lachemi that, as recommended by the Finance and Audit Committee Chair, the Board approve the January 2020, Financial Statements.

6.0 Other Business

No other business identified. The Board of Directors thanked the management team and all THP staff and professional staff for their work every day and contributions during this pandemic.

7.0 Adjournment

The meeting was adjourned at 8:20PM.
Ex-Officio Directors and Management left the meeting.
The Board of Directors met in-camera with the CEO.

Alan MacGibbon, Chair

Michelle DiEmanuele, Secretary