

**Trillium Health Partners
Board of Director Meeting Minutes
May 11, 2020**

VIA TELECONFERENCE

In Attendance:

Elected Directors

Mr. Alan MacGibbon (Chair); Ms. Michele Darling; Mr. David Allgood; Ms. Christine Magee; Ms. Stacey Mowbray; Mr. Perry Miele; Ms. Anu Dhir; Mr. Chitwant Kohli; Dr. Mohamed Lachemi; Ms. Karen Wensley; and Mr. Nick Zelenczuk

**Ex-Officio
Directors**

Ms. Michelle DiEmanuele; Dr. Dante Morra; Ms. Kathryn Hayward-Murray; Ms. Olga Giovanniello; Dr. Sal Spadafora; Dr. Rohit Kumar and Dr. Nick Scampoli

**Senior
Management**

Ms. Karli Farrow; Ms. April Gamache; Ms. Nicole Vaz; and Ms. Caroline Riseboro

Guests

Dr. Laura Rosella; Ms. Shalu Bains; Ms. Carol Vinette-Hancharyk

Resource

Ms. Sherine Fahmy

1.0 Call to Order

The Chair called the Board meeting to order at 6:00PM. The Chair confirmed quorum.

1.1 The Board members reviewed the agenda. No revisions were made.

MOVED by Ms. Mowbray and seconded by Ms. Wensley, that the agenda for the May 11, 2020, Board of Directors meeting, be approved.

CARRIED

1.2 Declaration of Conflict of Interest

The Chair reminded the Board that conflicts are to be declared as the agenda item arises.

Ms. DiEmanuele reminded the Board that Ms. Giovanniello has a conflict of interest on certain matters related to long-term care (LTC) operations [REDACTED]. Discussions related to LTC locally will take place in the in-camera with Elected Directors only.

2.0 Consent Agenda

The Chair presented the Consent Agenda for discussion and approval.

MOVED by Ms. Darling seconded by Ms. Dhir that the Consent Agenda for the May 11, 2020, Board of Directors meeting, be approved.

CARRIED

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3.0 Strategy Update

3.1 COVID-19 Update

Dr. Rosella, Ms. Bains, and Ms. Vinette-Hancharyk joined the meeting.

Ms. Farrow began by reminding the Board of THP's pandemic experience and provided a four week outlook. She advised that there are approximately 185 beds closed (a maximum of 227 beds) due to outbreaks and the need to create private rooms for suspected COVID patients, which can have significant impacts on flow and capacity. Ms. Farrow explained that, while there is a "flattening of the curve", THP is not yet in steady-state and until at least the end of May will continue under the pandemic response action plan.

Dr. Rosella presented the estimated monthly outlook to 2021 of THP COVID inpatient census. She highlighted that there are some small volume increases anticipated following re-opening, which we would expect to see as COVID activity in the summer months. Dr. Rosella also indicated the potential for a second wave. Ms. Farrow further outlined that COVID-19 is expected to be part of hospital operations for the foreseeable future and that THP is planning for pandemic sustainability over the next 6 months. Ms. DiEmanuele reported that the team is working to consider the timing for OneTHP against forecasted COVID activity. Further details on OneTHP timing and the "unpause" of the project will be presented to the Board at a future meeting.

Ms. Farrow presented to the Board the impact of the pandemic on THP services, including volumes, planned care and unplanned care. She further outlined the three factors underlying THP's response to sustaining operations in a COVID-19 world: 1) being an undersized hospital; 2) having a higher incidence of COVID-19; and 3) having an aged facility.

Ms. Farrow then provided an update on resuming planned care, explaining that, in May, the government released *A Framework for Reopening our Province*. This sets out 4 criteria that will determine when the province can begin to ease emergency public health measures and whether it is necessary to change course once restart begins. She explained that the greatest risks to THP's ability to resume planned care are: (1) observing a consistent 2-4 week decrease in new cases given community incidence in Peel; and (2) ensuring sufficient acute capacity to manage surges given COVID volumes and existing capacity pressures in this community.

Ms. Farrow provided a summary of key risks including clinical, people and financial risks. Ms. DiEmanuele explained that THP has experienced increased cost, decreased revenue generation and a disruption to volume based funding. THP continues to track all expenses related to the pandemic response for reporting purposes.

The Board had an opportunity to ask questions related to staff and professional staff wellness and supports. Ms. DiEmanuele acknowledged all teams for their work during this time. Dr. Rosella, Ms. Bains, and Ms. Vinette-Hancharyk left the meeting.

4.0 Reporting

4.1 Chair's Report

Mr. MacGibbon provided the Chair's Report. He informed the Board that the Annual General Meeting will be deferred with further details to follow.

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4.2 President & CEO's Report

Ms. DiEmanuele acknowledged Nursing Week and the contributions of Ms. Hayward-Murray as well as the entire nursing profession.

4.3 Trillium Health Partners Foundation's Report

Ms. Riseboro provided an update on fundraising for the COVID-19 campaign, which has raised approximately \$3M from the community in addition to accepting PPE donations and other in-kind donations. She explained that these funds and contribution are deployed to support THP staff and the platform. Ms. Riseboro informed the Board that this campaign has been able to attract new donors and reengage others.

The Foundation continues to plan for fundraising events in the coming months and considering how COVID-19 will impact regular fundraising activities as well as looking at how technology can be leveraged to support these efforts.

5.0 Other Business

No other business identified.

6.0 Adjournment

The meeting was adjourned at 7:30PM.
Ex-Officio Directors and Management left the meeting.

The Board of Directors met in-camera with the CEO, COS and CNE.

Alan MacGibbon, Chair

Michelle DiEmanuele, Secretary